

**City of Auburn**  
**Public Services Department**  
**Deputy Public Services Director**

The City of Auburn (pop. 23,000) is seeking a qualified, dynamic individual for the full-time position of Deputy Public Services Director. The department consists of 57 union public works and parks employees, 8 mid-management supervisors, 3 engineering personnel and 3 administrative support staff. The Department operates within a budget of \$5.5 million, and has approximately 100 pieces of rolling stock used to maintain approximately 537 lane miles of roads. The department utilizes fleet management and work order system software, (Lucity), and Microsoft Office Suite.

The Deputy is responsible for working with the Public Services Director to manage departmental operations, which includes personnel management, program development, budget preparation, engineering division, storm water program, landfill monitoring program, fleet services, traffic maintenance functions, parks maintenance, safety and training programs; Public Services Department Accreditation; administration of two collective bargaining agreements and participation on management negotiation team, working with the public; evaluating city services; fosters departmental productivity.

The successful candidate will have a minimum of 7 years of management and financial experience or an equivalent combination of education and/or experience; Bachelor's Degree in Civil Engineering, EIT or Professional Engineering License, excellent customer service, public relations, management, oral and written communication skills, knowledge city and state laws relating to streets, highways and bridges, Uniform Traffic Control Devices, Roadway Fundamental for Municipal Officials, and the Maine Local Roads Manuals.

The City offers a competitive wage and benefit package; salary DOE. Please submit cover letter, resume, writing sample, and references to: Deborah Grimmig, Human Resource Director, 60 Court Street, Auburn, Maine 04210. Tel 207-333-6601 ext 1414. E-mail address is [dgrimmig@auburnmaine.gov](mailto:dgrimmig@auburnmaine.gov). Review of applications will begin immediately and will continue until the position has been filled.

The City is an equal opportunity employer.